To Set Time:

-have RUN button on stop
-push (GAME TIME) button , then set correct time , then press (ENTER)
-if time is set incorrect -push (GAME TIME) button and then (CLEAR) button until the time has been cleared

To Set Period:

-press the (PERIOD) button
-punch in the correct period, while flashing then (ENTER)

To Set Penalty:

-press (VISITOR PENALTY) or (HOME PENALTY)
-type in player # (or enter past) - hit (ENTER)
-type in the correct serving time- hit (ENTER)
-to go back to the time press the (GAME TIME) button

To Erase Penalty: (if opposite team scored a goal)

-press (VISITOR PENALTY) or (HOME PENALTY) button
-keep pressing (CLEAR) button until everything is clear
-press (GAME TIME) button to go back to game time

To Set Score:

-press (VISITOR SCORE) or (HOME SCORE) button
-press the (+ 1) button for every goal or press the number of goals the team has scored then press   (ENTER)

Notes:
If one player from the home team and one player from the visitor team get an incidental penalty (at the same time), you do not put the penalty on the clock. They need to wait for a whistle before they can get out.